



# INSTRUCTIONS

## GENERAL

Use this calendar to comply with the record keeping required by EPA and the MDEQ Dry Cleaning Program for air program compliance. Keep these records at your facility for at least five years.

## CONDENSER

Check the outlet temperature of the refrigerated condenser every week. Record the temperature and date in the space provided. In the block marked "Is temp less than or equal to 45°F (7.2°C) Check "Yes" for yes and "N" for no. If you checked "N", the machine must be repaired.

*PETROLEUM purchases could be kept the same way. This is not required, but a good idea.*

TOTAL FROM LAST MONTH	<b>55</b>
SUBTRACT PERC PURCHASED JANUARY 2016	<b>-10</b>
SUBTOTAL	<b>45</b>

*Enter running total from last month.*

*Enter the amount of perc you bought during this same month last year. Subtract that amount.*

*This is your 12-month running total if you did not buy perc this month.*

PURCHASE DATE	PURCHASE AMOUNT	12 MONTH RUNNING TOTAL
<b>7/16</b>	+ <b>15</b>	<b>60</b>
	+	

*Record the date you bought perc this month, if any.*

*If you bought perc this month, record the amount and add it to the subtotal. This amount will also go on next year's calendar for the same month under subtract perc purchased.*

*This is your 12-month running total if you bought perc this month. Record the bottom number in this column on next month's form in the line from last month.*

## INSPECTIONS

If you buy 140 gallons or more of perc per year, you must check your machine weekly for leaks and record the results.

If you buy less than 140 gallons of perc per year, you must conduct and record leak inspections at least every other week.

Record the results of the inspections on the calendar. If leaks are found, they must be repaired within 24 hours. Indicate in the "Date Repaired" block when repairs are completed. If parts must be purchased, indicate the dates they are ordered within two working days of leak detection and installed within five working days of receipt.